

Resident On-Call Stipend Reimbursement Form

Resident (last name, first name)		VCH Employee Number	
Program		Block/ Month	
Mailing Address		Service and Site	
<i>*If your address has changed please contact VCH Payroll.</i>			
E-mail:		Phone	

Please indicate if you have the following coverage: CMPA coverage? Yes No LTD coverage? Yes No

IN-HOSPITAL	Time (0000 to 2359)	
	In	Out
Date (dd/mm/yy)		

OUT-OF-HOSPITAL	Time (0000 to 2359)		CONVERSION TO IN-HOSPITAL?	
	In	Out	Please checkmark & note time in hospital	
Date (dd/mm/yy)				

Total Number of In-Hospital Call	
Administrative Code (admin. use)	

Total Number of Out-of-Hospital Call	
Administrative Code (admin. use)	

Total Number of Conversion Call	
Administrative Code (admin. use)	



In-Hospital Call

- In Hospital call: where the resident is scheduled to be immediately available to provide clinical services and is required to remain in the hospital for the scheduled on-call time period. In-Hospital call does not include “day-call”.
- A unit of In-Hospital call is eligible for payment when the resident is scheduled for, and provides, a period of coverage lasting twelve (12) hours or more on-site, of which one full hour is after 11:00p.m. and before 6:00 a.m.
- In-Hospital call that is scheduled to start on Saturday 8:00 a.m. and end on Monday 8:00 a.m., will be considered to be two units of In-Hospital call.
- The rate of payment for a unit of In-Hospital call will be \$100.00.
- Payment may be denied if a unit of In-Hospital call is ineligible as per the above definition, subject to a review of call-requirements of the rotation required of the resident by Resident Doctors of BC.
- If you have worked more than the maximum allowable In-Hospital calls per block (7) please contact info@residentdoctorsbc.ca.

Out-of-Hospital Call

- Out-of-Hospital call: where the resident is scheduled to be available, but not required to remain on site for the scheduled on-call period. If on-site attendance is needed, the resident shall be required to come in. Out-of Hospital call does not include “day call” during regular working hours service.
- A unit of “Out-of-Hospital” call is eligible for payment when the resident is scheduled for, and provides, a period of coverage lasting twelve (12) hours or more, of which one full hour is after 11:00 p.m and before 6:00 a.m.
- Out-of-Hospital call that is scheduled to start on Saturday 8:00 a.m. and end on Monday 8:00 a.m., will be considered to be two units of Out-of-Hospital call.
- The rate of payment for a unit of Out-of-Hospital call will be \$50.00.
- Payment may be denied if a unit of Out-of-Hospital call is ineligible as per the above definition, subject to a review of call-requirements of the rotation required of the resident by Resident Doctors of BC.

Conversion from Out-of-Hospital to In-Hospital

- A Resident who is scheduled for “Out-of-Hospital” call but who is required to work more than four (4) consecutive hours on-site during the call period, of which more than one (1) hour is past 11:00 p.m. and before 6:00 a.m, will receive payment for a unit for “In-Hospital” call instead of a payment for a unit of “Out-of-Hospital” call.
- If a resident is scheduled to be Out-of-Hospital call, but is expected to be immediately available (i.e. must attend within fifteen (15) minutes of being paged), the Out-of-Hospital call will be converted to In-hospital call.
- The resident must indicate the converted call on the Conversion to In-Hospital column if the conversion terms are met.

Evening Call

- In order to be eligible for payment for Evening Call, the following criteria must be met:
 - the resident must be scheduled for, and provide, a period of coverage from 5:00 p.m. – 11:00 p.m.
 - the resident must be immediately available to provide clinical services and is required to remain in the hospital for the scheduled on-call time period.
- Payment will be denied where the call shift submitted for payment diverges, in any way, from the above requirements.
- The rate of payment for a unit of Evening call is \$50.00.

Weekend Day Call

- In order to be eligible for payment for Weekend Day Call, the following criteria must be met:
 - the resident must be scheduled for, and provide, a period of coverage lasting a minimum of eight (8) hours during regular working hours of service on the weekend [8:00 a.m. Saturday to 8:00 a.m. Monday] and on holidays.
 - the resident must be immediately available to provide clinical services and is required to remain in the hospital for the scheduled on-call time period.
- Payment will be denied where the call shift submitted for payment diverges, in any way, from the above requirements.
- The rate of payment for a unit of Weekend Day call will be \$50.00

Terms:

- The Resident On-Call Stipend Reimbursement Form must be submitted for each rotation that the resident is scheduled for call.
- Each resident is responsible to submit his or her own Resident On-Call Stipend Reimbursement Form to Resident Doctors of BC, or designate.
- Each resident must submit their on-call schedule(s) corresponding to the Resident On-Call Stipend Reimbursement Form to Resident Doctors of BC, or designate.
- Each resident must submit the Resident On-Call Stipend Reimbursement Form within 15 calendar days of the end of the on-call rotation, any forms submitted after 15 calendar days will be subject to review, and will delay payment. Forms will not be accepted after 30 days past the end of the on-call rotation. Payment for the rotation will not be processed.
- Payments for the on-call stipend (In-hospital and Out-of-Hospital) will only be administered to those residents who have completed the form in full and have submitted a call schedule.
- Payments will be made after the form has been administered by Resident Doctors of BC, and submitted to Vancouver Coastal Health Payroll.
- Resident Doctors of BC and Vancouver Coastal Health Payroll will not be responsible for payments in which forms have not been properly submitted.
- Entitlement to the on-call stipend may be determined from examination by the hospitals of the monthly call schedules, or by such other measures as the hospital reasonably requires of the resident.